

Note-IX The recruitment process shall consist of following tiers:

LDC - Competitive Written exam, Typewriting-test on computer and Interview
Assistant - Competitive Written exam and Interview.

Note-X Mode of Selection:- The scheme of written exam will be as under:-

LOWER DIVISION CLERK

Single Paper	Subject	Maximum Marks (200)	Duration
	General Intelligence and Clerical aptitude	50	2 hours
	English Language	50	
	Numerical Aptitude	50	
	General Awareness	50	
Note-2: The question in all the four components of the single paper would be of objective multiple choice type.			

Type writing test @ 35 w.p.m. on Computer for 10 minutes.

ASSISTANT

Exam	Paper		Marks	Duration
Paper-I	Section -I	English language (Marks -100)	200	3 Hours
	Section-II	Arithmetic (Marks-100)		
Paper-II	Section -I	General Knowledge (Marks 100)	200	3 Hours
	Section-II	General Intelligence / Reasoning ability (Marks100)		
Paper-I	Section-I (English language) would be conventional type i.e. descriptive in nature whereas Section-II (Arithmetic) would be partly objective and partly descriptive.			
Paper-II	Section-I (General Knowledge) would be partially descriptive and partially objective where as Section-II (General Intelligence/ Reasoning Ability) would be objective Multiple choice type.			