

Test -V: Computer Knowledge

1. Which of the following is not true about computer files?
 - 1) They are a collection of data saved in a storage medium.
 - 2) Every file has a filename.
 - 3) A file extension is established by the user to indicate the computer on which it was created.
 - 4) All files contain data.
 - 5) None of these

2. Which of the following is not an example of a hardware?
 - 1) Word
 - 2) Printer
 - 3) Monitor
 - 4) Mouse
 - 5) Scanner

3. Which of the following is a secondary memory device?
 - 1) Keyboard
 - 2) Disk
 - 3) ALU
 - 4) Mouse
 - 5) Printer

4. The result of a formula in a cell is called
 - 1) label
 - 2) value
 - 3) range
 - 4) displayed value
 - 5) None of these

5. Which of the following is not a storage medium?
 - 1) Hard disk
 - 2) Flash drive
 - 3) DVD
 - 4) CD
 - 5) Monitor

6. Choose the odd one out.
 - 1) Microcomputer
 - 2) Minicomputer

- 3) Supercomputer
 - 4) Notebook computer
 - 5) Digital computer
7. The ALU performs _____ operations.
- 1) logic
 - 2) ASCII
 - 3) algorithm-based
 - 4) logarithm-based
 - 5) final
8. _____ is the part of the computer that does arithmetical calculations.
- 1) OS
 - 2) ALU
 - 3) CPU
 - 4) Memory
 - 5) printer
9. In a sequence of events that take place in an instruction cycle, the first cycle is called
- 1) store cycle
 - 2) execute cycle
 - 3) fetch cycle
 - 4) decode cycle
 - 5) code cycle
10. Peripheral devices such as printers and plotters are considered to be
- 1) hardware
 - 2) software
 - 3) data
 - 4) information
 - 5) None of these
11. Which of the following Excel charts represents only one value for each variable?
- 1) Function
 - 2) Line
 - 3) Pie
 - 4) Bar
 - 5) None of these
12. To see the document before the printout is taken, use
- 1) Insert Table

- 2) Paste
- 3) Format Painter
- 4) Cut
- 5) Print Preview

13. ALU works on the instructions and data held in the

- 1) Notebook
- 2) Registers
- 3) Copy Pad
- 4) 110 devices
- 5) None of these

14. To move data from one part of the document to another, which of the following is used?

- 1) Cut and Paste
- 2) Copy and Paste
- 3) Cut and Delete
- 4) Copy and Undo
- 5) Cut and Insert

15. Which of the following is the another name for a pre-programmed formula in Excel?

- 1) Range
- 2) Graph
- 3) Function
- 4) Cell
- 5) None of these

16. To save a document for the first time, _____ option is used.

- 1) Save as
- 2) Save first
- 3) Save on
- 4) Copy
- 5) Paste

17. What is a device that can change images into codes for the computer?

- 1) Mouse
- 2) Printer
- 3) Joystick
- 4) Keyboard
- 5) Scanner

18. Which of the following are the two basic types of graphics used in Word 2000?
- 1) Autoshapes and ClipArt
 - 2) Header and Footer
 - 3) Drawing Objects and Pictures
 - 4) Spelling and Grammar
 - 5) Word Count
19. The user can use _____ commands to search for and correct words in a document.
- 1) Print and Print Preview
 - 2) Header and Footer
 - 3) Find and Replace
 - 4) Spelling and Grammar
 - 5) Copy and Paste
20. What is the advantage of using basic HTML to create a document?
- 1) HTML is very easy to use.
 - 2) The document can be displayed by all word processors.
 - 3) The document can be displayed by all programs.
 - 4) The document can be displayed by all browsers.
 - 5) None of these
21. Which of the following functions is not performed by the CPU?
- 1) Graphical display of data
 - 2) Arithmetic calculations
 - 3) Managing memory
 - 4) Managing input and output
 - 5) None of these
22. Which of the following is the feature that keeps track of the right margin?
- 1) Find and replace
 - 2) Wordwrap
 - 3) Right justified
 - 4) Left justified
 - 5) Ragged right
23. Keyboard shortcuts are used to move the
- 1) I-beam
 - 2) insertion point
 - 3) scrollbar
 - 4) mouse
 - 5) None of these

24. To specify margins in Word, the user has to select Page Setup option from the ___ menu.
- 1) Edit
 - 2) Table
 - 3) Autocorrect
 - 4) File
 - 5) Format
25. What is the package called which helps create, manipulate and analyse data arranged in rows and columns?
- 1) Application package
 - 2) Word processing package
 - 3) Outlining package
 - 4) Outline processors
 - 5) Spreadsheet package
26. What does an electronic spreadsheet consists of?
- 1) Rows
 - 2) Columns
 - 3) Cells
 - 4) All the above
 - 5) None of these
27. ROM is an example of which of the following?
- 1) Volatile memory
 - 2) Cache memory
 - 3) Non-volatile memory
 - 4) Virtual memory
 - 5) None of these
28. Which of the following options is used to display information such as title, page number of the document?
- 1) Insert Table.
 - 2) Autocorrect
 - 3) Thesaurus
 - 4) Spelling and Grammar
 - 5) Header and Footer
29. Which part of the computer can display the user's work?
- 1) Mouse
 - 2) Keyboard

- 3) Disk Drive
 - 4) Monitor
 - 5) None of these
30. When a computer prints a report, this output is called
- 1) Program
 - 2) Soft copy
 - 3) Hard copy
 - 4) Execution
 - 5) None of these
31. The processor is a _____ chip plugged onto the motherboard in a computer system.
- 1) LSI
 - 2) VLSI
 - 3) ULSI
 - 4) XLSI
 - 5) WLSI
32. A register that keeps track of the next instruction to be executed is called a/an
- 1) Data Register
 - 2) Instruction Register
 - 3) Action Register
 - 4) Program Counter
 - 5) Accumulator
33. The microprocessor of a computer
- 1) does not understand machine language.
 - 2) understands machine language and high-level languages.
 - 3) understands only machine language.
 - 4) understands only high-level languages.
 - 5) understands only assembly language.
34. A set of choices on the screen is called a(n)
- 1) menu
 - 2) reverse Video
 - 3) action plan
 - 4) editor
 - 5) template
35. What is the full form of PROM?
- 1) Programmable Read Only Memory

- 2) Progressive Read Only Memory
- 3) Periodic Read Only Memory
- 4) Perfect Read Only Memory
- 5) Program Read-Only Memory

36. Which of the following will be used if the sender of an e-mail wants to bold, italicise etc the text message?

- 1) Rich Signature
- 2) Rich Text
- 3) Rich Format
- 4) Plain Format
- 5) Plain Text

37. Which of the following terms is not related to Internet?

- 1) Link
- 2) Function key
- 3) Browser
- 4) Search engine
- 5) Hyperlink

38. Which of the following justifications align the text on both the sides-left and right-of the margin?

- 1) Right
- 2) Justify
- 3) both Sides
- 4) Balanced
- 5) None of these

39. What is the full form of LSI?

- 1) Low Scale Internet
- 2) Large Scale Internet
- 3) Low Scale Integration
- 4) Large Scale integration
- 5) Local Scale Integration

40. To move the text from its original position to another position without deleting it is called

- 1) Scrolling
- 2) Searching
- 3) Moving
- 4) Copying

5) Halting

41. Which of the following is an active cell in Excel?

- 1) Current Cell
- 2) Formula
- 3) Range
- 4) Cell Address
- 5) None of these

42. What is included in an e-mail address?

- 1) Domain name followed by user's name
- 2) User's name followed by domain name
- 3) User's name followed by postal address
- 4) User's name followed by street address
- 5) None of these

43. What is called the secret code which prohibits entry into some programs?

- 1) Access code
- 2) Passport
- 3) Entry code
- 4) Password
- 5) Keyword

44. Which of the following types of menu shows further sub-choices?

- 1) Reverse
- 2) Template
- 3) Scrolled
- 4) Rapped
- 5) Pull Down

45. Which of the following operations is safe if an e-mail from an unknown sender is received?

- 1) Open it to know about the sender and answer it.
- 2) Delete it after opening it.
- 3) Delete it without opening it.
- 4) Open it and try to find who the sender is.
- 5) None of these

46. The other name of a motherboard is

- 1) Mouse
- 2) Computer Board
- 3) System Device

- 4) Central Board
- 5) System Board

47. By which of the following operations can any part of a document be seen on the screen?

- 1) Searching
- 2) Pasting
- 3) Scrolling
- 4) Editing
- 5) Copying

48. Which of the following characteristics is used to compute the results from Excel data?

- 1) Go to
- 2) Table
- 3) Chart
- 4) Diagram
- 5) Formula and Function

49. Which type of storage is a hard disc?

- 1) Non-permanent
- 2) Volatile
- 3) Temporary
- 4) Non-volatile
- 5) None of these

50. Which of the following is not a software?

- 1) Excel
- 2) Printer-Driver
- 3) Operating System
- 4) Powerpoint
- 5) Mouse